



STANDARD CONDITIONS OF HIRE

King John's House

General Principles

King John's House is an important building of Medieval and Tudor origins housing an Accredited Museum and collection of artefacts. Hirers are kindly asked to respect the fabric of the building, the fixtures and fittings and collections contained therein.

Terms and Conditions

1. The hirer shall restrict any activity to the parts of the premises specifically identified in the booking confirmation and in the way so prescribed. No access shall be gained to the tea room area.
2. The hirer shall be responsible for the conduct of all persons on the premises during the period of hire and must take all reasonable steps to ensure the safety of those persons.
3. Children must be supervised by a responsible adult at all times so as to ensure their safety and to protect the fabric of the building, fixtures and fittings and all displays and other contents.
4. The hirer shall ensure that they are familiar with the location of fire extinguishers and the procedure to be carried out in case of fire and ensure that fire exits are accessible at all times.
5. The hirer shall ensure that they are familiar with any safety hazards on the premises and ensure that all persons abide by any safety warnings or notices displayed on the premises.
6. The hirer shall ensure that no damage, however slight, occurs to the fabric of the building, fixtures and fittings nor any displays or other contents.
7. The hirer shall not sublet or use the premises for any unlawful purpose or in any unlawful way nor do anything nor bring anything onto the premises that may endanger the same or any insurance policies in respect thereof.

8. Alcohol may be consumed on the premises by prior arrangement and as part of the booking confirmation. Alcohol may not be sold on the premises by the hirer, by any agent or representative of the hirer nor by any persons during the period of hire under any circumstance.
9. The hirer shall indemnify King John's House and Tudor Cottage Trust Ltd. for the cost of repair of any damage done to any part of the fabric of the premises, fixtures and fittings and collections which may occur during the course of the hire period or as a result of the hire, for which the hirer is directly responsible. Where the hirer is asked to provide a security deposit, this may be retained if the fabric of the premises, fixtures and fittings and collections are damaged or rendered no longer fit for purpose through actions for which the hirer is directly responsible.
10. The hirer shall ensure that the premises are vacated at the time agreed in the booking confirmation.
11. The hirer shall ensure that there are no naked flames in or close to the premises and that no cooking of any kind is undertaken in any part of the premises or surrounding grounds.
12. Any electrical equipment brought for use onto the premises must be PAT tested.
13. The Medieval Hall has a maximum capacity of 40 persons seated or 50 persons in total present.
14. King John's House and Tudor Cottage Trust Ltd. shall not be liable for accidents or injuries to persons during the period of hire nor for the loss of articles temporarily or indefinitely left in King John's House.
15. The hirer shall ensure that the premises are left in the condition in which they were found at the start of the hire period.

The Gardens

General Principle

The gardens are maintained by a dedicated team of volunteers who devote time and energy to the presentation of the hard landscaping and planting of the garden for the enjoyment of the users of King John's House and the residents of Romsey and the local area. Hirers are kindly asked to respect the garden and its planting and to ensure that there is no damage to the plants or other elements of the garden.

The garden contains a number of hazards and hirers are asked to act with caution and to observe any safety signage. Specifically, there is a small stream at one end of the garden and some of the surfaces may be uneven and/or slippery.

Terms and Conditions

1. The hirer shall be responsible for the conduct of all persons in the garden during the period of hire and must take all reasonable steps to ensure the safety of those persons.
2. Children must be supervised by a responsible adult at all times so as to ensure their safety and to protect the hard landscaping, planting, furniture and other features of the garden.
3. The hirer shall ensure that they are familiar with any safety hazards in the garden and ensure that all persons abide by any safety warnings or notices displayed in the garden.
4. The hirer shall ensure that no damage, however slight, occurs to the hard landscaping, planting, furniture and other features of the garden.
5. The hirer shall not sublet or use the garden for any unlawful purpose or in any unlawful way nor do anything nor bring anything into the garden that may endanger the same or any insurance policies in respect thereof.
6. Alcohol may be consumed in the garden by prior arrangement and as part of the booking confirmation. Alcohol may not be sold in the garden by the hirer, by any agent or representative of the hirer nor by any persons during the period of hire under any circumstance.
7. The hirer shall indemnify King John's House and Tudor Cottage Trust Ltd. for the cost of repair of any damage done to any part of the hard landscaping, planting, furniture and other features of the garden which may occur during the course of the hire period or as

a result of the hire for which the hirer is directly responsible. Where the hirer is asked to provide a security deposit, this may be retained if the hard landscaping, planting, furniture and other features of the garden are damaged or rendered no longer fit for purpose through actions for which the hirer is responsible.

8. The hirer shall ensure that the premises are vacated at the time agreed in the booking confirmation.
9. The hirer shall ensure that no cooking of any kind is undertaken in any part of the garden.
10. King John's House and Tudor Cottage Trust Ltd. shall not be liable for accidents or injuries to persons during the period of hire nor for the loss of articles temporarily or indefinitely left in King John's House.
11. The hirer shall ensure that the garden is left in the condition in which it was found at the start of the hire period.